

Kingston Grand  
Theatre

Performing Arts  
Mobile Tech Kit  
Pilot Program

### Equipment Loan Form

### Release of Liability, Waiver of Claims and Indemnity Agreement

The borrower shall identify and hold harmless the City of Kingston, its directors, officers, employees, agents, support personnel and other representatives from and against all claims, suits, actions, damages or causes from action arising from personal injury, loss of life or damage to property or both, resulting directly or indirectly from the use of this Performing Arts Mobile Tech Kit Pilot Program.

Name:	<input type="text"/>		
Street Address:	<input type="text"/>		
Town:	<input type="text"/>	Post code:	<input type="text"/>
E-mail:	<input type="text"/>	Phone:	<input type="text"/>
Check-out date:	<input type="text"/>	Return date:	<input type="text"/>

**The equipment checklist is appended as a separate document**

### Terms and Condition

The Performing Arts Mobile Tech Kit is owned by the Kingston Grand Theatre and is being loaned for the sole purpose of helping local Kingston artists to access equipment and develop the skills needed to document their work and to stream and/or publish their work online.

The equipment provided is not to be treated as personal property and/or loaned to any other person.

Any content created using the equipment provided and that may be shared online must be appropriate for viewers of all ages.

The borrower is responsible for removing all their data and/or files before returning the equipment. The Kingston Grand Theatre will not be responsible for any lost data.

All equipment will be returned by the date listed and in the condition in which it was received.

Any and all damages, loss or theft must be immediately reported to the Kingston Grand Theatre

The borrower will be invoiced by the Kingston Grand Theatre for any repairs or replacement cost(s) at the borrower's expense, including, but not limited to, repair costs, replacement costs, shipping costs, taxes, etc., that may required as determined by the Kingston Grand Theatre.

Kingston Grand  
Theatre

**I have read, understand and accept my obligations as detailed regarding borrowing the Performing Arts Mobile Tech Kit from the Kingston Grand Theatre.**

Performing Arts  
Mobile Tech Kit  
Pilot Program

Name:

Signature:

Date

**Equipment Loan  
Form**

**For the Kingston Grand Theatre**

Name:

Signature:

Date

**For office use only**

**Out verification information**

Photo ID:

Proof of Kingston Address:

**In Equipment return information**

Date

Returned:

Recieved

by:

Was all equipment included and in good repair

If no, please describe:

# KINGSTON GRAND

EST. THEATRE 1879

Kingston Grand  
Theatre

Performing Arts  
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## Equipment Checklist

### Components

- LETSCOM L.E.D. Ring Light with phone holder and tripod.
- iPad Pro 12.9 (serial number W4QGG4PR2X)
- Logitech Slim Folio Pro case with keyboard.
- Audio-Technica ATH-M50x Bluetooth headphones
- M-Audio Keystation Mini 32 USB piano keyboard (serial number B52009240152619)
- AKG Harman Lyra USB microphone.(serial number AY0001-072089)
- StarTech 4 port USB 3.0 hub

### Accessories

- Logitech OEM B100 wired mouse
- Apple iPad charger
- USB Hub power supply
- Apple Lightning to USB-3 adapter
- Apple USB-C to USB adapter
- ICAN USB OTG-A to Micro B Dongle
- M-AUDIO keyboard to USB Hub cable
- Audio Technica headphone charger cable
- StarTech USB Hub output cable

I understand I am responsible for returning the equipment listed above in the condition in which it was received, and I willingly take responsibility to make certain it is returned in the same condition. I accept financial responsibility for any repairs or replacements or lost, damaged or stole item.

**Signature:**

**Date:**

**For the Kingston Grand Theatre**

**Signature:**

**Date:**

